



709 New Salem Hwy. • Murfreesboro, TN 37129

Phone: 615-893-7225 • Fax : 615-225-3314

Move-Tap Request

A completed copy of this approval form must be presented when requesting to relocate WATER SERVICE with CUDRC. **You may email this form for review and/or approval, along with the plan to [cudengineering@cudrc.com](mailto:cudengineering@ cudrc.com)**, or you may drop off the form at the Engineering Annex 8:00am-4:00pm Monday-Friday.

If approved, you will receive the Signed Approved form via email. If it is determined that Approval cannot be given, you will be emailed the reason(s) why, so you may resubmit with corrections and/or additions.

The Home Builder shall pay construction costs determined by CUD for labor and materials as well as a \$250.00 Move-Tap Plan Review Fee prior to CUD approval of move-tap purchase. The referenced lot is subject to CUD easements that were granted to CUD at the time the lot was originally platted. CUD will require that an amendment plat be generated and recorded detailing the corrected tap/meter location and associated easements dedicated to CUD. **Home Builder must submit a Move-Tap plan with requirements listed in red at bottom of page. Home Builder required to sign highlighted portion (see below).**

Date: _____

Subdivision Section and Phase: _____ Lot Number: _____

Home Builder: _____

Developer: _____

Email: _____

Phone: _____

According to the plan provided by the Home Builder it has been determined that water service shall be relocated to another area of the lot. CUD will require an amendment plat to be generated and recorded, detailing the corrected water tap location and associated CUD easements. **By signing below, the builder acknowledges the requirement for the following: payment of all fees, generation of an amendment plat, and that water service shall remain in the Home Builder's name until the new plat has been recorded.**

Home Builder Representative : _____ Date: _____

CUD Authorized Representative: _____ Date: _____

Total Move Tap Cost: \$ _____

The Home Builder shall pay construction costs determined by CUD for labor and materials as well as a \$250.00 Move-Tap Plan Review Fee prior to CUD approval of move-tap purchase.

MOVE-TAP PLAN REQUIREMENTS:

1. Contact information for builder (Name, email , phone #).
2. Drawn at minimum scale 1"=20'
3. Lot Number
4. Drainage and Utility Easements
5. Structures
6. Driveways
7. Mailboxes
8. Sidewalks
9. Public Utilities.
10. Existing and proposed water service location.